



THE KEY WORLDWIDE

Counseling Services Available



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COMPLETE COLLEGE PROGRAM:

This service helps the student select the appropriate college with specific recommendations based on the individual's academic and personal goals. Our steps to success include:

Comprehensive evaluation of student's objective

- Evaluate student's transcript.
- Review student's course work.
- Distribute "Success Profile" to both the student & parents.
- Discuss the student and family's goals for college and beyond.
- Discuss student's strengths & weaknesses in their academic and extracurricular activities. Analyze all of the results communicated by the student and family.
- Develop and implement a "game plan" with objectives and goals, and an understanding of how the results, if achieved, impact the following year's goals and expectations.
- Provide the top selling admissions book "**Getting In**"

9TH GRADE

9TH GRADE: (ALL SERVICES PROVIDED ONE-ON-ONE)

- Review THE KEY 9th –10th grade Calendar.
- Guide in the selection of classes.
- Develop a student's Personal Brand. Guide in the selection of extracurricular activities.
- Provide on-going support i.e., motivation, evaluation of progress in classes, activities and personal issues.
- Help arrange tutorial support, if needed.
- Introduce and prepare for the PSAT's utilizing THE KEY's PSAT material. Introduce and provide access for student and parents to THE KEY video library found on line and with a special Kaplan login the top 10 colleges and universities in all 50 states throughout the US.
- Assist in setting up college visits throughout the year.
- Guide in the selection of summer activities i.e., summer schools, camps, workshops etc.
- Invitation for the student to participate in one or more of THE KEY's Summer Future Stars program's in Entrepreneurship, Film, Public Speaking, The Ideas Festival etc...
- Be available via phone throughout the school year to discuss with parents and students any issues or concerns related to getting into the college of the student's choice.

10TH GRADE

10th GRADE: (ALL SERVICES PROVIDED ONE-ON-ONE)

- Review THE KEY 10th – 11th grade Calendar.
- Guide in the selection of classes.
- Guide in the selection of extracurricular activities.
- Provide on-going support i.e., motivation, evaluation of progress in classes, activities and personal issues.
- Help arrange tutorial support, if needed.
- Review 9th grade PSAT results, if taken, and devise a working plan to improve scores.
- Introduce and prepare for the next set of PSAT's to be taken for practice in October of the 10th grade.
- Begin to introduce and prepare each student for the ACT test taken in the spring of Junior year.
- Begin to introduce and prepare each student for the SAT test taken in the spring of junior year.
- Introduce and provide access for student and parents to THE KEY video library found on line and with a special Kaplan login the top 10 colleges and universities in all 50 states throughout the US.
- Assist in setting up college campus visits throughout the year. Guide in the selection of summer activities i.e. summer school, camps, workshops etc.
- Invitation for the student to participate in one or more of THE KEY's Summer Future Stars program's in Entrepreneurship, Film, Public Speaking, The Ideas Festival etc...
- Preview successful college essays, short answer questions, résumés and applications.
- Be available via phone throughout the year to discuss with parents and students any issues or concerns related to getting into the college of the student's choice.

11TH GRADE

11TH GRADE: (ALL SERVICES PROVIDED ONE-ON-ONE)

- Review THE KEY 11th – 12th grade Calendar.
- Guide in the selection of classes.
- Provide on-going support i.e., motivation, evaluation of progress in classes, activities and personal issues.
- Help arrange tutorial support, if needed.
- Review 10th grade PSAT results and prepare for “real” PSAT's in the fall semester of 11th grade.
- Review 11th grade PSAT scores delivered in early December and devise an action plan to work on the student's strengths and weaknesses in order to improve performance on the SAT's in the spring of the junior year.
- Help sign-up for the appropriate fall SAT, ACT and SAT Subject tests.
- Prepare for the spring of the junior year SAT tests.
- Prepare for the spring of the junior year ACT tests.
- Review SAT Subject tests results, if taken, and develop an action plan to improve scores during the spring of the junior year.
- Prepare for new SAT Subject tests, if needed, to be taken in the late spring of the junior year.
- Introduce and provide access for student and parents to THE KEY video library found on line and with a special Kaplan login the top 10 colleges and universities in all 50 states throughout the US.
- Assist in setting up college campus visits throughout the year.
- Guide in the selection of summer activities i.e., summer school, camps, workshops etc.
- Help acquire scholarship applications that fit the student's profile as an 11th grader.
- Invitation for the student to participate in one or more of THE KEY's Summer Future Stars program's in Entrepreneurship, Film, Public Speaking, The Ideas Festival
- Preview successful college essays, short answer questions, résumés and applications.
- Devise a list of 10-30 colleges based on the student and parents wants and desires that are categorized as Safety 90%, Reach 70%, Stretch 50% chance of being admitted.
- At the end of the 11th grade year provide the starting elements for the Personal Statement to be drafted over the summer between 11th-12th grades.
- Be available via phone throughout the year to discuss with parents and students any issues or concerns that relate to getting into the college of the students choice.

12TH GRADE

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12TH GRADE: (ALL SERVICES PROVIDED ONE-ON-ONE)

- Review THE KEY Application and Standardized Testing Timeline Calendar.
- Introduce and provide access for student and parents to THE KEY video library found on line and with a special Kaplan login the top 10 colleges and universities in all 50 states throughout the US in order to help facilitate a clearer understanding of the “right fit” schools to apply too.
- Finalize the list of 10-20 colleges to apply too utilizing Google Docs as the database for application progress, login usernames and password etc...
- Categorize the student’s college selections between Safety 90%, Reach 70%, and Stretch 50%.
- Guidance on applying Early Decision/Early Action, Rolling Admissions and Regular Admission.
- Help create a list of each colleges Supplemental Essays and Questions
- Consistent access via email for questions or edits of essays and short answer questions posted on the Common Application website or individual college’s site.
- Begin preparation to complete College Recommendation/Secondary Reports for each college that requires each.
- Write the Secondary School Report utilizing the Common Application website or the individual schools site or hard copies each coach prints out for the student.
- Attach a transcript for each Secondary School Report or organize the student and parent to order those transcripts through Kaplan and or the school the student transferred in from.
- Stay in constant communication to help the student and parent through the timelines of each application.
- Provide on-going support completing applications, essays, short answer questions, motivation, and evaluation of progress in classes and applications, and personal issues.
- Help arrange tutorial support, if needed.
- Preview and edit if needed college essays, short answer questions and supplements for each application.
- Guide in creating the list of 8-12 colleges the student will apply to.

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- Review 11th grade SAT results and put together an action plan to work on student’s strengths and weaknesses as they relate to performing better on the SAT’s or ACT and or Subject tests in the fall of senior year.
- Help sign-up for the appropriate fall senior year SAT, ACT and SAT II tests.
- Assist throughout the application process to make sure the final product puts the student in the best light in order to achieve acceptance into his or her colleges of choice.
- Assist in setting up college campus visits in the fall, if needed.
- Guide in acquiring scholarship applications that fit the student’s profile as a 12th grader.
- Assist in filling out financial aid paperwork.
- Assist in discussions with admissions officers on the status of applications and providing help through relationships at schools throughout the US.
- Provide guidance and assistance once acceptance letters arrive to determine what college the student wants to attend.
- Help set up campus visits for the student, once accepted.
- Help prepare the student for college i.e., potential class schedule, what to bring from home and what to buy on campus, etc.

SPECIAL TALENT PROGRAM:

This service prepares the “special talent” student seeking specialized programs or awards, such as athletes and fine and performing artists. This program includes the Complete College Program plus:

- Assist in having a professional evaluation of the student’s skill level based on the competition in the sport or genre.
- Assistance in contacting and generating interest from the decision makers at colleges and universities that fit the student’s needs i.e., coaches, department chairs and talent scouts.
- In-depth analysis of how to use the special talent to gain access to the college of one’s choice and any scholarships or grants available.
- Assist in assembling portfolios and athletic résumés.
- Send up to ten video presentations or portfolios provided by the student to the decision makers at the colleges and universities of the student’s choice.



The Key's programs help your son or daughter to identify their strengths, unlock their potential, choose the right college, position themselves for admission, and outline a course of study and extracurricular experiences to lead to a life of success



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